

For OETAS use only:


OETAS SUMMER 2010 TRAINING APPLICATION

www.dhmd.gov/adaa/

55 Wade Avenue
Baltimore, MD 21228

Telephone: 410-402-8585
FAX: 410-402-8604

PLEASE PRINT

NAME:		SS#:	
HOME ADDRESS: Street, City, State, Zip		EMAIL ADDRESS (print clearly): Confirmation will be sent via email	
HOME PHONE: () ()	WORK PHONE: () ()	FAX: () ()	
EMPLOYER:			
SESSION: Please check one (✓) JULY 12-15 <input type="checkbox"/> AUGUST 2-5 <input type="checkbox"/>			
COURSE TITLE: (One per application)			
CHECK APPROPRIATE STATUS:			
<input type="checkbox"/> Residential (Complete Housing Form)			
<input type="checkbox"/> Commuter (\$260.00, includes tuition and lunch for each day)			
TOTAL AMOUNT ENCLOSED/TRANSFERRED: \$ _____			
<i>PAYMENT IN FULL MUST ACCOMPANY THIS APPLICATION.</i> Make checks payable to <i>DHMH-OETAS</i> . Mail Payment and application to OETAS, 55 Wade Avenue Catonsville, MD 21228. DO NOT SEND CASH. <i>Purchase orders accepted from Federal Agencies only.</i>			
MD State Agency Use Only – Pay by R*STARS Transfer to:			
<u>Agency</u> MOO	<u>PCA</u> K105S	<u>Revenue Object</u> 6657	<u>R*STARS Transaction Code</u> 410
Faxed applications with R*STARS transactions must indicate student's name and the course code in the description field. IMPORTANT: Show payment by supplying the transaction CUR DOC # below and return to OETAS in order to complete the registration.			
CUR DOC# _____ Fiscal Officer: _____ Phone: _____			
▶▶▶▶ REMEMBER: Please contact OETAS if you do not receive a confirmation email.			
 If you require arrangements for a physical disability, <u>please register early.</u> Please note physical disability arrangements here:			
REGISTRATION DEADLINES: July: July 5 August: July 26 <u>Do not send this form after the deadline date.</u> PLEASE NOTIFY OETAS IMMEDIATELY FOR CANCELLATIONS AT 410-402-8585			

For OETAS office use only:

SALISBURY HOUSING REQUEST FORM

Name: _____ Gender: Check one (✓) Male Female

Course: _____

Arrival Day: Sunday Monday Month: July August

I. LODGING-Single Occupancy (lodging rate includes residential student tuition fees and Sunday arrival) You can now arrive early on Sunday and check into your housing at 10 AM!

Occupancy Description	Rate	Amount
All housing is single occupancy bedrooms within apartments, with linen provided. All apartments include shared kitchen (stove, refrigerator, and microwave) and living area.		
1. Single occupancy (single bed), shared bathroom in 4 BR, 2 BATH apartment	\$395.00	
2. Single occupancy (double bed), shared bathroom in 2 BR, 1 BATH apartment	\$405.00	
3. Single occupancy (double bed), single bathroom in 4 BR, 4 BATH apartment	\$415.00	
4. Single occupancy (double bed), single bathroom in 2 BR, 2 BATH apartment	\$425.00	
Lodging Total:		\$

Roommate Requests: (Roommate requests will not be considered unless names are submitted with this form.) List roommates here:

Physical Disability: If you require arrangements for a physical disability, please register early. Please note physical disability arrangements here:

II. MEAL PLAN – You must choose a meal plan

Plan Description	Meal	Days	Rate	Total Amount
1. Full	Breakfast	(Tu, Wed, Th)	\$115.00	
	Lunch	(Mon, Tu, Wed)		
	Dinner	(Mon, Tu, Wed)		
2. Partial	Lunch	(Mon, Tu, Wed)	\$100.00	
	Dinner	(Mon, Tu, Wed)		
3. Lunch Only	Lunch	(Mon, Tu, Wed)	\$40.00	

III. TV RENTAL

TV Rental	Rate	Total Amount
TV Rental (optional)	\$60.00	

Total Amount Enclosed: \$ _____
(Add Totals from Sections I, II and III)